

College of the Redwoods
Dental Assisting Program Advisory Committee Meeting Agenda
Friday, June 6, 2014
AT 101- Dental Health Center Waiting Room
1:00 PM

Members Present:

Amanda Gomes, Kelly Merrill, Stephanie Santsche-Powell, Hillary Reed

1. Call to Order
 - a. Called to order at 1:00 pm by Hillary Reed
2. Approval of Minutes
 - a. Approved the meeting minutes from May 31, 2013.
3. Review newly revised Program Mission and Program Learning Outcomes
 - a. Provided input regarding Program Learning Outcomes. Specified the ability to “follow directions” and “problem solve” as essential tasks of the dental assistant. Advised revision of the outcomes to reflect these essential duties.
4. Review newly revised Program Handbook Components.
 - a. Provided favorable input regarding mandatory dresscode requirements and attendance policy for all lecture, lab, and clinical courses. Feedback given indicated the more strict we are in the Program, the more graduates will be prepared for the workforce. Discussed continued issue of cell phones use in the workplace.
5. Discuss new CODA requirements
 - a. Mandated increase in hours (900 instructional hours in content with 300 in clinical instruction. Program currently meets the increase in hours.
 - b. Mandated need for participation of dentists in Advisory Committee Meeting
 - c. Mandated requirement that all skill competencies be added to the syllabi.
 - d. Mandated requirement that all preclinical skills must be met by competency prior to performing clinically, including radiography.
 - e. Mandated service learning requirement.
 - f. Mandated requirement for all clinical evaluations to verify objective.
6. Update on equipment (digital x-ray, clinical charting, etc) and flooring.
 - a. Notified Committee of approval by the Business Office. New flooring will be installed this summer and software, computers, and digital x-ray equipment will be installed in the fall semester.
7. Adjourn